

Resort Village of Glen Harbour
Regular meeting of Council held at Fred Shtuka Community Centre
June 18, 2016
Glen Harbour, Saskatchewan

Present: Mayor: Ron Ulmer
Councilor: Art Berg
Councilor: Deb Kachluba
Administrator: Kevin Kleckner

A quorum being present, Mayor Ulmer called the meeting to order at 10:22am.

Minutes

65/2016 Kachluba:

"That the minutes of the regular meeting of Council held on May 28, 2016, be approved as read."

CARRIED.

66/2016 Berg:

"That the minutes of the special meeting of Council held on June 05, 2016, be approved as read."

CARRIED.

Financial Statement

No Statements to report at this meeting

Bank Reconciliation

No Statements to report at this meeting

Committee Reports

Verbal Committee reports were presented relating to:

- 1) MHI Silton Area Transportation Planning Study - Steering Committee Meeting
- 2) Sport and Recreation Committee
 - Football game dates – July 08 & 29 and Sept 04, 2016
 - Community Supper August ~~04, 2016~~ 06, 2016 KK
 - Pancake Breakfast August 13, 2016
 - Horseshoe Tournaments July 02 & 31, 2016

67/2016 Berg:

"To approve the Sport and Recreation Committee apply for Liquor permits for Football games and Community Supper"



Mayor

Kachluba Councilor Kachluba declared pecuniary interest in this matter and moved back
Subdivision from the table.
Sale of
Dedicated Lands

Time: 10:21am.

68/2016 Berg:
"That Council proceed with obtaining an appraisal for the affected land.

CARRIED.

Council Kachluba returned to the table.

Time: 10:22am

Oliver/McEwen No new information
Subdivision

D'Andrea No new information
Building Permit

Administrators 69/2016 Kachluba:
Bond "That the Administrators Bond be accepted as presented"

CARRIED.

Code of Deferred – Council working on draft to be presented at the next meeting
Conduct

CARRIED.

Boat Launch 70/2016 Kachluba:
Keys "That the Resort Village of Glen Harbour approve the request for one additional key to the boat launch for Darren and Cindy Kirth 77 Blue Bird Drive"

CARRIED.

Municipal 71/2016 Berg:
Election "That the remuneration be set at \$15 per hour for the Deputy Returning Officer and the Returning Officer for both the Poll Day and the Advance Poll Day ."

CARRIED.



Mayor

Budget 72/2016 Kachluba:
2016 "That the Budget for 2016 be approved pending a correction of the date on pages 2 & 3 to read 2016."

CARRIED.

73/2016 Berg:
"That the Capital Plan for 2016 be approved."

CARRIED.

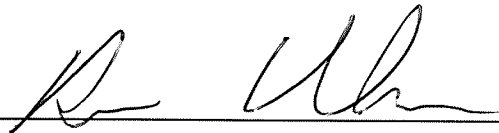
Next 74/2016 Ulmer:
Meeting "That the next regular meeting of the Council of the Resort Village of Glen Harbour be held on Saturday July 24, 2016, beginning at 10:00am at the Fred Shtuka Community Centre."

CARRIED.

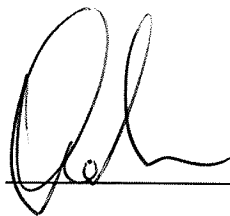
Adjourn 75/2016 Kachluba:
"That this meeting of Council be adjourned."

CARRIED.
Time: 10:45am

Mayor _____



Administrator _____



Mayor



Resort Village of Glen Harbour Operating Revenues for 2016

	2016 Budget	2015 Actual	2014 Actual
TAXES			
General Municipal Tax Levy	124,858	123,057	123,046
Abatements and Adjustments	(500)	(247)	(184)
Discount on Current Years Taxes	(5,000)	(4,855)	(4,589)
Net Levy for Municipal Purposes	119,358	117,955	118,273
Penalty on Tax Arrears	1,695	1,695	1,743
Special Municipal Tax Levy	-	-	-
Other Tax Enforcement Costs	-	-	-
Total Taxes	121,053	119,650	120,016
FEES AND CHARGES			
Custom Work	-	110	-
Sales of: Gravel	-	-	-
Supplies	-	-	-
Rentals	100	100	-
Policing and Fire Fees	-	-	-
Recreation Committee Revenue	10,000	11,291	9,180
Licenses and Permits	500	2,440	325
Garbage Collection Fees	-	150	-
Other (Specify)			
Tax Certificate	10	10	20
General Office Services	150	-	412
Building Inspection Fees	2,500	3,709	1,994
Fines	-	-	-
Building Permit Fees	-	-	-
Total Fees and Charges	13,260	17,809	11,931
TOTAL	134,313	137,459	131,947

Resort Village of Glen Harbour Operating Revenues for 2016

		2016 Budget	2015 Actual	2014 Actual
GRANTS FROM OTHER GOVERNMENTS				
Unconditional				
	Equalization (Revenue Sharing)	16,592	16,124	16,124
	Total Unconditional Grants	16,592	16,124	16,124
Conditional				
Federal	Gas Tax	7,384	3,692	7,364
	Canada Summer Jobs	-	-	-
Provincial	SK Watershed - EFDRP	-	-	-
	Provincial Disaster Assistance Program	-	-	-
	Community Initiatives Fund	-	-	-
Local		-	-	-
	Total Conditional Grants	7,384	3,692	7,364
Total Conditional and Unconditional Grants		23,976	19,816	23,488
GRANTS-IN-LIEU OF TAXES				
Federal		-	-	-
Provincial		600	600	600
Local		-	-	-
Other		-	-	-
Total Grants in Lieu of Taxes		600	600	600
CAPITAL ASSET PROCEEDS		-	(11,346)	(11,346)
LAND SALES - GAIN		-	-	-
INVESTMENT INCOME AND COMMISSIONS				
	Interest	250	185	715
	Commissions	-	-	-
Total Investment Income and Commissions		250	185	715
OTHER REVENUES				
	SK Lotteries Community Grant	610	610	610
	Donations	-	3,850	18,110
	Assessment Appeal Fees	-	-	-
Total Other Revenues		610	4,460	18,720
TOTAL REVENUES		159,749	151,175	164,124

Resort Village of Glen Harbour Operating Expenditures for 2016

	2016 Budget	2015 Actual	2014 Actual
GENERAL GOVERNMENT			
Wages & Benefits			
Wages Council & Comm. Mtgs. Administrator	-	-	-
	13,750	17,709	14,364
Benefits Council & Comm. Mtgs. Administrator	-	-	-
	2,390	1,695	1,258
Subtotal Wages and Benefits	16,140	19,404	15,622
Professional/Contract Services			
Legal Fees	2,000	1,847	581
Audit	3,320	2,219	2,009
Assessment - SAMA	4,331	3,458	3,366
Advertising	600	414	538
Website	500	471	3,139
Council Travel	250	157	594
Travel, Meals and Subsistence, Training	2,000	238	487
Insurance (General & Bond)	3,500	2,988	3,192
Memberships/Subscriptions	1,000	295	1,092
Conference Fees	-	-	-
Elections	1,500	-	-
Contracted Maintenance	-	-	-
Contract Buildings Inspection	-	-	-
Contract for Software/Computer Equipment	1,465	1,156	1,383
Bank Charges	600	547	31
Subtotal Professional Contracted Services	21,066	13,789	16,412
Utilities			
Telephone	1,500	725	649
Power/Heat	300	226	226
Subtotal Utilities	1,800	951	875
Maintenance, Materials and Supplies			
Postage	1,000	581	583
Office Supplies	2,000	2,291	873
Election supplies	1,500	-	-
Subtotal Maintenance, Materials and Supplies	4,500	2,872	1,456
Grants and Contributions			
Capital Expenditures	-	-	-
Depreciation	1,940	1,939	1,938
Allowance for Uncollectable	-	-	-
Interest	200	198	-
Other (2015 Office Rent, GHEWUA) - (2016 Internet)	1,500	752	-
Total General Government Expenditures	47,146	39,904	36,303

Resort Village of Glen Harbour Operating Expenditures for 2016

	2016 Budget	2015 Actual	2014 Actual
PROTECTIVE SERVICES			
Police Protection			
Professional/Contract Service			
Bylaw Enforcement Officer Fees	3,055	3,923	-
Justice Requisition	2,750	2,757	2,562
Subtotal Policing Professional/Contract Service	5,805	6,680	2,562
Other (Specify)	-	-	-
Subtotal Policing Protection	5,805	6,680	2,562
Fire Protection			
Professional/Contract Services	4,730	4,729	4,730
Utilities	-	-	-
Grants and Contributions	-	-	-
Capital Expenditures	-	-	-
Interest	-	-	-
Allowance for Uncollectable	-	-	-
Other (Specify)	-	-	-
Subtotal Fire Protection	4,730	4,729	4,730
Total Protective Services	10,535	11,410	7,292
TRANSPORTATION SERVICES			
Maintenance			
Wages & Benefits			
Municipal Force Wages	-	-	-
Summer Student Labourers	5,000	5,180	4,820
Municipal Force Benefits	-	-	-
Summer Student Labourers	-	-	-
Subtotal Wages and Benefits	5,000	5,180	4,820
Professional Contract Services			
Contracted Maintenance	4,000	2,832	3,137
Contracted Snow Removal	8,500	3,265	6,555
Council Travel	500	400	400
Travel, Meals and Subsistence	-	-	-
Insurance/Vehicle Registration	100	-	-
Subtotal Professional/Contract Services	13,100	6,497	10,092
Utilities			
Shop Power	2,000	1,655	579
Street Lights	4,500	4,182	4,337
Subtotal Utilities	6,500	5,836	4,916

Resort Village of Glen Harbour Operating Expenditures for 2016

	2016 Budget	2015 Actual	2014 Actual
Maintenance, Materials & Supplies			
Building Maintenance Materials and Supplies	-	47	-
Shop Supplies	500	-	-
Small Tools	500	523	-
Vehicle/Equipment Repair/Parts/Tools	150	-	113
Gasoline and Oil	850	596	603
Blades	400	176	289
Gravel	5,000	13,311	20,809
Street Repairs	3,000	-	378
Road/Street signs	-	200	-
Other (Specify) Dust Control	15,000	6,365	-
Subtotal Maintenance, Materials and Supplies	25,400	21,217	22,192
Grants and Contributions	-	-	-
Capital Expenditures	-	-	-
Depreciation	4,857	5,451	4,857
Interest	-	-	-
Other Flood	-	-	-
Total Maintenance	54,857	44,181	46,877
Total Transportation Services	54,857	44,181	46,877
ENVIRONMENTAL HEALTH SERVICES			
Wages & Benefits			
Municipal Force Wages	-	-	-
Municipal Force Benefits	-	-	-
Subtotal Wages and Benefits	-	-	-
Professional Contract Services			
Waste Collection/Disposal	12,000	8,296	13,473
Travel	-	-	-
Contracted Janitorial Services	-	-	-
Contracted Pest and Weed Control	-	-	-
Insurance	-	-	-
Contracted Building Inspection	4,000	4,322	1,973
Contracted Repairs	-	-	-
Subtotal Professional/Contract Services	16,000	12,617	15,446
Maintenance, Materials & Supplies	-	47	104
Grants and Contributions	-	100	307
Capital Expenditures	-	-	-
Interest	-	-	-
Other (Specify)	-	-	-
Total Environmental Health Service Expenditures	16,000	12,765	15,857

Resort Village of Glen Harbour Operating Expenditures for 2016

	2016 Budget	2015 Actual	2014 Actual
PLANNING AND DEVELOPMENT SERVICES			
Professional/Contract Services	-	-	-
Grants and Donations	-	-	-
Capital Expenditures	-	-	-
Interest	-	-	-
Other Trees	5,000	-	-
Total Planning and Development Expenditures	5,000	-	-
 RECREATION AND CULTURAL SERVICES			
Wages & Benefits			
Municipal Force Wages	-	-	-
Municipal Force Benefits	-	-	-
Subtotal Wages and Benefits	-	-	-
Professional/Contract Services			
Insurance	250	-	197
Advertising	-	-	-
Memberships/Subscriptions	-	-	-
Contracted Maintenance	2,400	1,945	426
Contracted Repairs	15,000	2,117	10,044
Travel	-	-	-
Library Requisition	800	767	751
Subtotal Professional/Contract Services	18,450	4,829	11,418
Utilities			
Telephone	-	-	-
Power	3,500	3,170	551
Subtotal Utilities	3,500	3,170	551
Maintenance, Materials & Supplies			
Recreation Committee Supplies	7,500	6,737	6,950
Building Maintenance Materials & Supplies	3,500	6,119	2,771
Subtotal Maintenance, Materials and Supplies	11,000	12,856	9,721
Grants and Contributions	-	-	-
Capital Expenditures	53,000	-	-
Depreciation	13,500	13,237	8,071
Interest	-	-	-
Other	-	-	-
Total Recreation and Cultural Expenditures	99,450	34,092	29,761

Resort Village of Glen Harbour Operating Expenditures for 2016

	2016 Budget	2015 Actual	2014 Actual
TOTAL EXPENDITURES	232,988	142,351	136,090
CHANGE IN NET FINANCIAL ASSETS	(20,239)	8,823	28,034
OPERATING SURPLUS/APPROPRIATED FUND USAGE			
Operating Fund Usage	8,604	(28,034)	(69,140)
Appropriated Fund Usage	(15,000)	-	-
TOTAL	(26,635)	(19,211)	(41,106)
<u>CASH BUDGET TRANSACTIONS</u>			
NET CASH TRANSACTIONS - GENERAL OPERATING	139,452	130,548	149,258
CAPITAL EXPENDITURES	(53,000)	(124,856)	(219,093)
TRANSFER FROM INVESTMENTS	-	-	-
BANK OPERATING LOAN	-	-	-
CURRENT PORTION LONG-TERM DEBT REPAYED			
Transportation	-	-	-
Recreation and Culture	-	-	-
Utilities	-	-	-
Total Current Portion of Long Term Debt Repaid	-	-	-
LONG-TERM DEBT ISSUED			
Transportation	-	-	-
Recreation and Culture	-	-	-
Utilities	-	-	-
Total Long-Term Debt Issued	-	-	-
TOTAL CASH BUDGET	86,452	5,692	(69,835)

Resort Village of Glen Harbour Operating Expenditures for 2016

<u>Municipal Tax Levy</u>	2016 Taxable Assessment	\$ 18,652,480
	2016 Mill Rate	1.50
	Total 2016 Municipal Tax Levy	\$ 124,857.59
 <u>Tax Tools Revenue</u>	 <u>Minimum Tax</u>	 \$ 124,200.00
	Land - \$ 600.00	
	Land with improvements - \$ 600.00	
	 <u>Base Tax</u>	 \$ -
 <u>Capital Expenditures</u>	 <u>General Government</u>	
	Total General Government	\$ -
		\$ -
	 <u>Protective Services</u>	
	Total Protective Services	\$ -
		\$ -
	 <u>Transportation Services</u>	
	Total Transportation Services	\$ -
		\$ -
	 <u>Recreation and Cultural Services</u>	
	Boat launch and Pier	\$ 50,000.00
	Fence for Horseshoe Pit	3,000.00
	Total Recreation and Cultural Services	\$ 53,000.00
	 <u>Utilities</u>	
	Total Utilities	\$ -
		\$ -
	 TOTAL CAPITAL EXPENDITURES	 \$ 53,000.00
 <u>Appropriated Fund Transfers</u>	 Transfer to Reserve - Wastewater Treatment	 \$ 15,000.00
	 TOTAL APPROPRIATED FUND TRANSFERS	 \$ 15,000.00

Resort Village of Glen Harbour Operating Revenues and Expenditures Summary for 2016

REVENUES	2016 Budget	2015 Actual	2014 Actual
TAXES	121,053	119,650	120,016
FEES AND CHARGES	13,260	17,809	11,931
GRANTS FROM OTHER GOVERNMENTS	23,976	19,816	23,488
GRANTS-IN-LIEU OF TAXES	600	600	600
CAPITAL ASSET PROCEEDS	-	(11,346)	(11,346)
LAND SALES - GAIN	-	-	-
INVESTMENT INCOME AND COMMISSIONS	250	185	715
OTHER REVENUES	610	4,460	18,720
TOTAL REVENUES	159,749	151,175	164,124

EXPENDITURES	2016 Budget	2015 Actual	2014 Actual
GENERAL GOVERNMENT	47,146	39,904	36,303
PROTECTIVE SERVICES	10,535	11,410	7,292
TRANSPORTATION SERVICES	54,857	44,181	46,877
ENVIRONMENTAL HEALTH SERVICES	16,000	12,765	15,857
PLANNING AND DEVELOPMENT SERVICES	5,000	-	-
RECREATION AND CULTURAL SERVICES	46,450	34,092	29,761
TOTAL EXPENDITURES	179,988	142,351	136,090


CHANGE IN NET FINANCIAL ASSETS	(20,239)	8,823	28,034
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OPERATING SURPLUS/APPROPRIATED FUND USAGE	2016 Budget	2015 Actual	2014 Actual
Operating Fund Usage	8,604	(28,034)	(69,140)
Appropriated Fund Usage	(15,000)	-	-
TOTAL	(26,635)	(19,211)	(41,106)

CASH BUDGET TRANSACTIONS	2016 Budget	2015 Actual	2014 Actual
NET CASH TRANSACTIONS - GENERAL OPERATING	139,452	130,548	149,258
CAPITAL EXPENDITURES	(53,000)	(124,856)	(219,093)
TRANSFER FROM INVESTMENTS	-	-	-
BANK OPERATING LOAN	-	-	-
CURRENT PORTION LONG-TERM DEBT REPAYED	-	-	-
LONG-TERM DEBT ISSUED	-	-	-

CHANGE IN CASH	86,452	5,692	(69,835)
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Adopted by the Council of the Resort Village of Glen Harbour on the 18th day of June, 2016.



 Mayor


 Administrator





Government Relations

FIVE YEAR CAPITAL WORKS PLAN 2016 to 2020

FOR THE URBAN MUNICIPALITY OF

Resort Village of Glen Harbour

INSTRUCTIONS:

In completing this form, list each of your municipality's planned capital projects by year for five years. Provide a description, expenditure codes, estimated project cost, and a breakdown of the sources of funding for each project, as well as source of financing codes where applicable. When making a contribution from another source of another municipality or organization, your estimated project cost should be the amount of your municipality's contribution to the project.

FOR FURTHER INFORMATION OR CLARIFICATION, Call (306)787-2655 (Regina)

EXPENDITURE CODES:

Select one 3 digit expenditure code that most accurately describes each project. Expenditure codes are listed on the reverse side of this form.

SOURCE OF FINANCING CODES:

Municipal sources
 21 Long term borrowing
 22 Capital trust fund withdrawals
 23 Disposal of land or assets
 24 Charges for local improvements
 25 Current operations-general
 26 Current operations-surpluses/reserves; 13 Other (specify)

Federal assistance
 11 Canada Mortgage & Housing Corp.
 12 PHRA
 13 Other (specify)

Provincial assistance
 01 Sask Municipal Government
 02 Sask Highways & Transportation
 03 Sask Water Corporation
 04 Sask Housing Division
 09 Other (specify)

Other sources
 31 Donations from organizations
 32 Donations from individuals
 33 Grants or contributions from other municipalities
 34 Fund raising

Year	Description of Project	Expenditure Code	\$ Estimated Project Cost	\$ Long Term Borrowing Code 21	\$ Capital Trust Fund Withdrawals Code 22	\$ Disposal of Land or Assets Code 23	\$ Charges for Local Improvements Code 24	\$ Current Operations Code 25-27 (specify)	\$ Other Municipal Sources Code 28	\$ Provincial Assistance Code 01-09 (specify)	\$ Federal Assistance Code 11-13 (specify)	\$ Other Sources Code 31-34 (specify)
2016	Boat launch and pier	715	48,000	-	-	-	-	48,000 25	-	-	-	-
	Lagoon	813	75,000	75,000	-	-	-	-	-	-	-	-
2017	Tractor and attachments	324	60,000	-	-	-	-	60,000 25	-	-	-	-
2018	Road construction	324	100,000	-	-	-	-	100,000 25	-	-	-	-
2019	Street repairs	324	30,000	-	-	-	-	30,000 25	-	-	-	-
2020	Park Space	715	30,000	-	-	-	-	30,000 25	-	-	-	-
	Total		343,000	75,000	-	-	-	268,000	-	-	-	-

Approved by the Council of the Resort Village of Glen Harbour on the 18th day of June, 2016.



 Administrator

EXPENDITURE CODES

General Government

- 101 Municipal offices
- 102 Office equipment
- 103 General municipal property
- 104 Computer systems for municipal office
- 105 Council chambers
- 106 Multipurpose buildings
- 107 Other municipal property

Protective

- 201 Police buildings
- 202 Police vehicles
- 203 Police equipment
- 204 Detention facilities
- 205 Court facilities
- 211 Fire station/buildings
- 212 Fire engine/other vehicles
- 213 Fire fighting equipment
- 214 Fire alarm systems
- 215 Communication equipment for police, fire, ambulance
- 221 Ambulance vehicles
- 222 Ambulance equipment
- 223 Emergency measures facilities/equipment
- 224 Animal/pest control facilities/equipment
- 231 Other protective services

Transportation

- 301 Transportation machinery/equipment
- 302 Garages/workshops/yards for equipment/vehicles/construction
- 303 Related tools
- 304 Related vehicles
- 311 Airport/airfields-facilities
- 312 Airport/airfields-equipment
- 321 Roads/streets-paving
- 322 Roads/streets-oil surface
- 323 Roads/streets-grade & gravel
- 324 Roads/streets-general construction
- 325 Sidewalks/curbs/gutters
- 326 Bridges/viaducts/culverts
- 327 Subways/overpasses
- 328 Railway grade crossing/separations
- 329 Road traffic-signs/signals
- 331 Street lights
- 332 Parking-facilities
- 333 Parking-equipment
- 341 Storm sewers
- 342 Drainage ditches & other drainage projects
- 351 Other transportation services/facilities

Environmental Health

- 401 Garbage disposal sites (landfill)
- 402 Garbage disposal equipment
- 403 Incinerators
- 411 Water pollution control equipment
- 412 Air pollution control equipment
- 413 Noise abatement facilities
- 421 Other environmental health services

Public Health and Welfare

- 501 Hospital facilities
- 502 Hospital equipment
- 503 Health clinics/centres
- 504 Cemeteries/crematoriums
- 511 Other public health/welfare services/facilities

Environmental Development

- 601 Shopping malls
- 602 Tourist camps/trailer parks/facilities
- 603 Convention facilities
- 611 Housing-low rental
- 612 Housing-senior citizens
- 613 Housing-other
- 621 Industrial development
- 622 Community development
- 623 Residential land development
- 631 Other environmental development services

Recreation and Culture

- 701 Museums/historic sites-facilities
- 702 Museums/historic sites-equipment
- 703 Art galleries
- 704 Libraries-facilities
- 705 Libraries-equipment
- 706 Libraries-books
- 707 Conservatory
- 708 Community centres/halls-facilities
- 709 Community centres/halls-equipment
- 711 Skating rinks/arenas-facilities
- 712 Skating rinks/arenas-equipment
- 713 Recreation complexes-facilities
- 714 Recreation complexes-equipment
- 715 Parks/playgrounds-facilities
- 716 Parks/playgrounds-equipment
- 717 Swimming pools-facilities
- 718 Swimming pools-equipment
- 721 Golf courses-facilities
- 722 Golf courses-equipment

- 723 Tennis/racquet courts-facilities
- 724 Tennis/racquet courts-equipment
- 725 Curling rinks-facilities
- 726 Curling rinks-equipment
- 731 Exhibition grounds/facilities
- 741 Day care facilities
- 751 Other educational facilities
- 761 Other recreational/cultural services

Water and Sewer Utility

- 801 Reservoirs, dugouts
- 802 Water supply wells
- 803 Water supply pipelines
- 804 Water supply treatment facilities
- 805 Water supply treatment equipment
- 806 Water storage
- 807 Water distribution systems
- 808 Water distribution/supply pumps
- 811 Sewage collection systems
- 812 Sewage lift stations & force mains
- 813 Sewage lagoons
- 814 Sewage treatment & disposal facilities/equipment
- 815 Sewage outfall lines

Transit Utility

- 821 Transit garages/offices/buildings
- 822 Transit equipment
- 823 Transit buses
- 824 Transit for the disabled buses/vans
- 825 Transit shelters/terminals

Electric Light Utility

- 831 Electrical generating equipment/facilities
- 832 Electrical distribution systems

Other Utilities

- 841 Community cable television systems
- 851 Other utilities