

Resort Village of Glen Harbour

PO Box 302

Silton Saskatchewan

S0G 4L0

Tender Request for Winter Road Services 2022/2023

The Resort Village of Glen Harbour requires the services of a Contractor for snow clearing and sanding services. Interested parties are encouraged to complete Section 4 of the below contract and submit no later the 12:00 P.M. Friday October 14, 2022. Completed submissions can be emailed to rvglenharbour@sasktel.net. The Resort Village will notify the successful contractor following the October 15th Council meeting, at which time a contract will be forwarded for signature.

MAINTENANCE SERVICE CONTRACT

Resort Village of Glen Harbour (hereinafter called the "Resort Village")

1) Services

WHEREAS the Resort Village requires the services of a Contractor to provide snow clearing and sanding services from November 1st, 2022, through to approx. April 15th, 2023, ON AN ON-CALL BASIS.

2) Terms

- a) The service agreement shall commence on the 1st day of November 2022, and end on approximately the 15th day of April 2023, subject to snow conditions.
- b) Written notice of earlier termination of this contract can be given by either party, for any reason, upon 30 days written notice, and can be given by the Resort Village upon twenty-four hours notice, with cause.
- c) The Contractor shall be responsible for all Workers' Compensation coverage and liability insurance. The Contractor will have and will be covered by public liability and property damage insurance in an amount of not less than two million dollars (\$2,000,000). The Contractor will provide proof of such coverage to the Resort Village within fourteen (14) days following the signing of this agreement.
- d) The Contractor shall supply all required equipment required for proper and efficient clear snow; and shall be responsible for the repair and servicing of that equipment.
- e) The Contractor shall have the required qualifications, skills, experience, and training to provide the services as agreed, within a reasonable timeline.
- f) The Contractor will only take direction from a Resort Village Designate as appointed by the Resort Village.

3) Scope of the Work

- a) The Contractor shall clear snow from streets at the contractor's discretion, and on an on-call basis when requested by a Resort Village designate due to snow blocked roads because of wind.
- b) The Contractor shall upon the request from the Resort Village designate, sand roadways when and where necessary due to icy conditions.
- c) The Contractor shall make every effort to avoid piling snow in resident yards and driveways, in front of septic tank access, or at culvert openings.

4) Compensation

The Contractor shall be compensated by the Resort Village agreeing to pay a monthly retainer fee of \$250.00. If there is a snow fall requiring snow clearing, the retainer fee will be waived for that month.

The Contractor shall provide a detailed list of the equipment (including speed, size of buckets, blades, & blower) to be used for clearing snow and sanding along with the requested hourly rates, and priority sequence. Please return to the Resort Village of Glen Harbour no later than 12:00 P.M., Friday, October 14, 2022.

Contractor's Equipment	Conditions (per load, minimum charge etc.)	Hourly Rate
Where would Glen Harbour be on priority list?		

Compensation will be rounded to the nearest one-half hour for completion of the work described during the term of this contract. Billable time shall commence when the contractor leaves his shop and shall cease when the Contractor arrives back to his shop or next job. Hours of work shall be determined solely by the Contractor. The compensation rate shall include both labour and use of the Contractor's equipment.

5) Payment

The Resort Village shall make payment to the contractor within thirty (30) days of receipt of a detailed invoice submitted by the Contractor. Contractor shall submit invoices at the end of each month to the Resort Village Administrator (attention: Barb Griffin). Email: rvlenharbour@sasktel.net